



PUEBLO OF ISLETA
HUMAN RESOURCES DEPARTMENT
P.O. BOX 1270, ISLETA, NM 87022
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EMAIL: poiemployment@isletapueblo.com
VACANCY ANNOUNCEMENT

POSTING NO: 128-16

OPENING DATE: 10/04/2016

CLOSING DATE: OPEN UNTIL FILLED

POSTED: IN AND OUT

POSITION: TIWA LANGUAGE TEACHER

PAY GRADE: NE6 (12.08 to \$14.19 per hour)

FLSA STATUS: Non Exempt

DEPARTMENT: Elementary School

REPORTS TO: Principal

JOB PURPOSE: This position is located at the Pueblo of Isleta Elementary School. Provides instructional services for children in the Isleta Tiwa Language program; teaches classes in crafts, pueblo history, traditional dances, storytelling, games and songs to participants.

Minimum Qualifications/Requirements:

- High School Diploma/GED
- Registered Isleta tribal member with fluency in the Tiwa language
- Five years of experience working with Native American children or youth, preferably between the ages of eight (8) and eighteen (18) years old
- Associate's degree in Education preferred

Knowledge, Skill and Ability Requirements: Describe how you obtained these Knowledge's, Skills and Abilities

- Knowledge in the traditional teachings, dances, songs, stories, or arts and crafts of the pueblo
- Knowledge and understanding of youth learning principles, and of a wide range of training methods, techniques, and formats
- Knowledge of curriculum development and preparation procedures
- Skill in operating various word-processing, spreadsheets, and database software programs in a Windows environment
- Ability to use effective communication skill
- Ability to design, develop, implement, and evaluate training plans, curricula, and methodology
- Ability to interact well with individuals from a wide range of ages and skill levels
- Ability to maintain confidentiality

Other Requirements:

Individual selected is subject to the following:

- Valid New Mexico driver's license with ability to meet Pueblo of Isleta liability insurance requirements and maintain eligibility for insurance
- TB Test Required
- Satisfactorily pass a background investigation, with NO prior convictions of any felonies
- Must comply with the Pueblo of Isleta Drug Free Workplace policies
- Must have fingerprinting completed prior to employment

PREFERENCE: Tribal preference and Native American Indian preference applies to all Pueblo of Isleta positions.