



PUEBLO OF ISLETA  
HUMAN RESOURCES DEPARTMENT  
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### VACANCY ANNOUNCEMENT

**POSTING NO: 122-16**

**OPENING DATE: 09/13/2016**

**POSITION: NUTRITIONIST**

**CLOSING DATE: OPEN UNTIL FILLED**

**PAY GRADE: E7 (\$45,588.00 - \$55,845.00 annum)**

**POSTED: IN & OUT**

**FLSA STATUS: Exempt**

**DEPARTMENT: Health - Diabetes**

**REPORTS TO: Diabetes Program Manager**

This position is located at the Pueblo of Isleta Health Clinic, Diabetes program. Provides nutritional needs assessment, nutrition and fitness education, and counseling to the clients of the Diabetes program.

Minimum Qualifications/Requirements:

- Bachelor's Degree in exercise food science, dietetics, nutrition, or related field.
- One (1) year of experience working with people in nutrition and fitness setting; or equivalent combination of education and experience
- Registered Dietician (RD)
- CPR and First Aid certification
- Tiwa speaking preferred

Knowledge, Skill and Ability Requirements (Describe how you obtained these Knowledge's, Skills and Abilities)

- Knowledge of nutrition and fitness and Diabetes Nutrition Guidelines
- Knowledge of health and nutrition principles and body composition
- Knowledge of motivational techniques and practices
- Skill in operating various word-processing and database software programs
- Skill in dietary and fitness counseling
- Skill in creating meals plans that support health fitness and weight loss
- Ability to maintain confidentiality
- Ability to work a varied schedule, including weekends and evenings
- Ability to create and present effective speeches and presentations
- Ability to communicate efficiently and effectively both verbally and in writing

Other Requirements:

Individual selected is subject to the following:

- Must be able to pass a TB screening
- Satisfactorily pass a background investigation, with NO prior convictions of any felonies
- Must comply with the Pueblo of Isleta Drug Free Workplace policies

PREFERENCE: Tribal preference and Native American Indian preference applies to all Pueblo of Isleta positions.