



**PUEBLO OF ISLETA  
HUMAN RESOURCES DEPARTMENT  
P.O. BOX 1270, ISLETA, NM 87022  
PH. # 505.766.6623 FAX # 505.869.2812  
E-Mail Address: poi70104@isletapueblo.com**

**JOB ANNOUNCEMENT  
2<sup>nd</sup> Posting**

**POSTING DATE: 11/30/09  
POSTING DATE ENDING: Until Filled  
(POSTED IN AND OUT OF PUEBLO)**

**TITLE: PLUMBER/UTILITY ASSISTANT/PUMPER DRIVER**

**DEPARTMENT: WATER/WASTE WATER**

**LOCATION: PUBLIC WORKS**

**NO. OF POSITIONS: 1 FT**

**POSITION #: 90404 POSTING #: #066**

**STATUS: NON-EXEMPT**

**GRADE: A1 SALARY: \$9.21-\$13.15**

**DESCRIPTION OF WORK**

**General Statement of Duties:** Driver and operator of septic pump truck. Occasionally performs maintenance work of routine difficulty in cleaning, assembling, installation and repairing of pipes, fittings, valves, etc. Maintains heating, water and sewer systems under the direction of the Water/ Waste Water Supervisor.

**Supervision Received:** Works under the direct supervision of the Water/Waste Water Division of Public Works.

**Supervision Exercised:** None.

**DUTIES AND RESPONSIBILITIES:**

1. Installs and repairs plumbing fixtures, such as sinks, toilets, water heaters, valves, hydrants, water and sewer lines
2. Cleans and performs routine maintenance of all plumbing fixtures in tribal buildings/offices along with tribal water and sewer lines and facilities
3. Mends or replaces broken or leaky pipes and valves.
4. Opens clogged drains and main sewer lines.
5. Digs trenches and lays water lines and sewer lines.
6. Repairs leaky faucets and toilets.
7. Cuts and threads pipes, using pipe cutters, cutting torch, chop saw and pipe threading machine.

8. Checks pumps and other equipment for proper operation and shuts off and makes report of malfunctioning equipment.
9. Operates various tools and equipment to complete assigned job tasks.
10. Assembles hose fittings to pump and starts pump to empty tank contents of septic pump truck.
11. Empty waste material at waste site.
12. Assists in the maintenance of equipment and vehicles.
13. Performs other duties as assigned.

**EDUCATIONAL REQUIREMENTS:**

1. High School diploma or any combination of skills required to address the tasks assigned in work environment.
2. At least two years experience directly related experience.
3. CDL License with tanker endorsement required.

**NECESSARY SPECIAL REQUIREMENTS:**

1. Tribal member with knowledge of the Isleta language preferred.
2. Ability to practice occupational safety in all aspects of work.
3. Ability to follow oral and written instructions.
4. Knowledge of the standard practices, methods, tools and materials of the plumbing trade hand-tools and power tools.
5. Basic knowledge of the occupational hazards and safety precautions of the plumbing trade
6. Ability to work under physically strenuous work conditions requiring strength and stamina and the ability to lift up to 75 lbs.
7. Ability to work after hours, weekends and answer emergency calls.
8. Valid NM Driver license with the ability to meet liability insurance requirements and maintain eligibility in order to drive tribal vehicles or travel during business hours.
9. Ability to pass a drug and a background checks.

**PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT:**

The Plumbers may spend long hours outside and in awkward positions which can cause physical discomfort and strain. The Plumber will be lifting and adjusting heavy objects, and will come in contact with sharp, hot and/or very cold supplies and equipment and may be exposed to adverse work conditions such as fumes, dust, dirt, insects, rodents, etc. Exposure to hazmat chemicals may occur.

BACKGROUND CHECKS ARE ROUTINELY CONDUCTED ON PROSPECTIVE EMPLOYEES IN ORDER TO CERTIFY COMPLIANCE WITH MINIMUM BACKGROUND STANDARDS ESTABLISHED BY THE PUEBLO OF ISLETA.

SUBMIT APPLICATION/RESUME TO HUMAN RESOURCE DEPARTMENT, LOCATED IN THE GOVERNOR'S OFFICE, OR MAIL TO HUMAN RESOURCE DEPARTMENT, PUEBLO OF ISLETA, P.O. BOX 1270, ISLETA, NM 87022

\*\*\*THE PUEBLO OF ISLETA IS A DRUG-FREE WORKPLACE\*\*\*